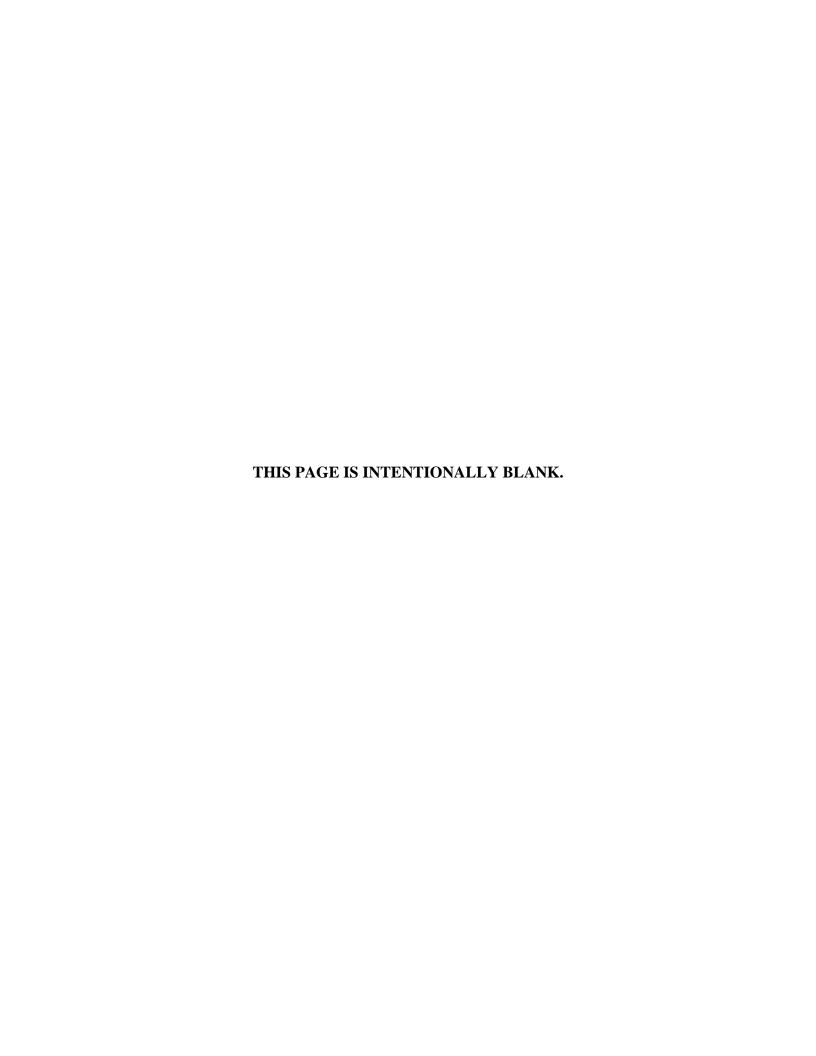
A Charter School and Component Unit of the District School Board of Hernando County, Florida

INDEPENDENT AUDITOR'S REPORT

for the fiscal year ended JUNE 30, 2024



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# **Independent Auditor's Report**

To the Board of Directors of the Gulf Coast Academy of Science and Technology, Inc., a Charter School and Component Unit of the District School Board of Hernando County, Florida

# **Report on the Audit of the Financial Statements**

## **Opinions**

We have audited the financial statements of the governmental activities and each major fund of the Gulf Coast Academy of Science and Technology, Inc. ("School"), a charter school and component unit of the District School Board of Hernando County, Florida, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School, as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

# **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* (*Government Auditing Standards*), issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the School and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

# Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control—related matters that we identified during the audit.

# Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, the Budgetary Comparison Schedule, and Note to Required Supplementary Information, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

# Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report July 25, 2024, on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

July 25, 2024

Tampa, Florida

King & Walker, CPAS

A Charter School and component unit of the District School Board of Hernando County, Florida

# MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

The Management's Discussion and Analysis (MD&A) section of the annual financial report of the Gulf Coast Academy of Science and Technology, Inc. ("School") provides an overview of the School's activities for the fiscal year ended June 30, 2024.

Because the information contained in the MD&A is intended to highlight significant transactions, events, and conditions, it should be considered in conjunction with the School's financial statements and notes to financial statements found in the table of contents.

### FINANCIAL HIGHLIGHTS

- For the fiscal year ended June 30, 2024, the School's expenses exceeded revenues as shown on the School's statement of activities by \$22,709.
- As shown on the statement of net position, the School reported an unrestricted net position balance of \$427,088.

# **OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements consist of three components:

- ✓ Government-wide financial statements
- ✓ Fund financial statements
- ✓ Notes to financial statements

### **Government-Wide Financial Statements**

The government-wide financial statements provide both short-term and long-term information about the School's overall financial condition in a manner similar to those of a private-sector business. The statements include a statement of net position and a statement of activities that are designed to provide consolidated financial information about the governmental activities of the School presented on the accrual basis of accounting. The statement of net position provides information about the government's financial position, its assets and liabilities, using an economic resources measurement focus. The difference between the assets and liabilities, the net position, is a measure of the financial health of the School. The statement of activities presents information about the change in the School's net position and the results of operations, during the fiscal year. An increase or decrease in net position is an indication of whether the School's financial health is improving or deteriorating. To assess the overall financial position of the School, one needs to consider additional non-financial factors such as changes in the School student base funding level.

A Charter School and component unit of the District School Board of Hernando County, Florida

# MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

### **Fund Financial Statements**

Fund financial statements are one of the components of the basic financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund financial statements provide more detailed information about the School's financial activities, focusing on its most significant funds rather than fund types. This is in contrast to the entity-wide perspective contained in the government-wide financial statements.

Governmental Funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, the governmental funds utilize a spendable financial resources measurement focus rather than the economic resources measurement focus found in the government-wide financial statements. The financial resources measurement focus allows the governmental fund financial statements to provide information on near-term inflows and outflows of spendable resources as well as balances of spendable resources available at the end of the fiscal year.

The governmental fund financial statements provide a detailed short-term view that may be used to evaluate the School's near-term financing requirements. This short-term view is useful when compared to the long-term view presented as governmental activities in the government-wide financial statements. To facilitate this comparison, both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation of governmental fund to governmental activities.

The governmental funds balance sheet and statement of revenues, expenditures, and changes in fund balances provide detailed information about the School's most significant funds. The School operates the following funds; a General Fund to account for its general operations, a Special Revenue Fund to account for Federal grant programs, and a Capital Projects Fund to account for charter school capital outlay funds. For reporting purposes, the School has elected to show all funds as major funds.

The School adopts annual budgets for its governmental funds. A budgetary comparison schedule, as required, has been provided for the General Fund and Major Special Revenue Fund to demonstrate compliance with the budgets.

#### **Notes to Financial Statements**

The notes provide additional information that is essential for a full understanding of the data provided in the government-wide and fund financial statements.

A Charter School and component unit of the District School Board of Hernando County, Florida

# MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

### **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The following is a summary of the School's current year and prior year net position:

# **Net Position, End of Year**

	Governmental Activities						
	Increase						
	6-30-23	6-30-24	(Decrease)				
ASSETS							
Current and Other Assets	\$ 453,341	\$ 491,135	\$ 37,794				
Capital Assets, Net	1,436,179	1,311,393	(124,786)				
Total Assets	1,889,520	1,802,528	(86,992)				
LIABILITIES							
Current Liabilities	33,949	64,047	30,098				
Noncurrent Liabilities	1,321,186	1,226,805	(94,381)				
Total Liabilities	1,355,135	1,290,852	(64,283)				
NET POSITION							
Net Investment in Capital Assets	114,993	84,588	(30,405)				
Unrestricted	419,392	427,088	7,696				
Total Net Position	\$ 534,385	\$ 511,676	\$ (22,709)				

Current Assets consist of cash and cash equivalents, amounts due from a related School and accounts receivable. Liabilities consist of salaries and benefits payable, accounts payable, long-term notes payable for the purchase of school buses, and a long-term lease payable for the School facility. Total Net Position amounted to \$511,676 which included an Unrestricted Net Position balance of \$427,088.

A Charter School and component unit of the District School Board of Hernando County, Florida

# MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

The following is a summary of the School's change in net position for the current year and prior year:

# **Operating Results for the Year**

	Governmental Activities					
	6-30-23	6-30-24	Increase (Decrease)			
Revenues:						
Federal Through State and Local	\$ 223,640	\$ 153,862	\$ (69,778)			
State	1,655,866	1,756,524	100,658			
Local and Other	408,830	438,410	29,580			
Total Revenues	2,288,336	2,348,796	60,460			
Expenses:						
Instruction	1,277,379	1,395,278	117,899			
Instructional Staff Training	108	-	(108)			
Board	82,730	93,701	10,971			
General Administration	28,717	30,126	1,409			
School Administration	445,082	473,589	28,507			
Fiscal Services	3,193	3,693	500			
Student Transportation	72,959	80,150	7,191			
Operation of Plant	84,467	59,467	(25,000)			
Debt Service - Interest	94,179	107,019	12,840			
Unallocated Depreciation/Amortization	115,390	128,482	13,092			
Total Expenses	2,204,204	2,371,505	167,301			
Increase/(Decrease) in Net Position	\$ 84,132	\$ (22,709)	\$ (106,841)			

The largest revenue source for the School is the State of Florida (75%). Revenues from State sources for current operations are primarily received through the Florida Education Finance Program (FEFP) funding formula. The FEFP formula utilizes student enrollment data to determine the funds available for the School.

The largest concentration of expenses is in the Instructional related functions (59%).

A Charter School and component unit of the District School Board of Hernando County, Florida

# MANAGEMENT'S DISCUSSION AND ANALYSIS - (Unaudited)

### FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS

#### **Governmental Funds**

As the School completed the year, its governmental funds reported a combined fund balance of \$427,088.

### **BUDGETARY HIGHLIGHTS**

The budgets for each fund for the fiscal year ended June 30, 2024, were developed based on the School's anticipated revenues and expenditures, the expected student population for the school year, and Federal grant programs for the school year. For the fiscal year ended June 30, 2024, the actual expenditures were equal to the final budget. Refer to the Budgetary Comparison Schedule for additional information.

### **CAPITAL ASSETS**

The School's investment in capital assets for its governmental activities as of June 30, 2024, amounts to \$1,311,393 (net of accumulated depreciation/amortization). This investment in capital assets includes furniture, fixtures, and equipment, motor vehicles, and the leased School facility. Additional information regarding the School's capital assets can be found in the notes to the financial statements.

### **DEBT**

The School has two loans for the purchases of buses in the 2017-18 fiscal year and the 2020-21 fiscal year. In addition, the School has entered into a long-term lease for its School facility through June 30, 2035. This lease has been reported as long-term debt under guidance from GASB 87 in the original amount of \$1,418,462. The long-term lease liability ends June 30, 2035. Additional information regarding the line of credit can be found in the notes to the financial statements.

# REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Gulf Coast Academy of Science and Technology, Inc.'s finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director, Gulf Coast Academy of Science and Technology, Inc., 2139 Deborah Drive, Spring Hill, Florida 34609.

# STATEMENT OF NET POSITION June 30, 2024

ASSETS		Government Activities		
Cash & Cash Equivalents	\$	338,461		
Due From Other Agency	Ψ	74,419		
Accounts Receivable		78,255		
Capital Assets:		,		
Leased Asset-Building, Net		1,205,745		
Furniture, Fixtures, and Equipment, Net		75,065		
Motor Vehicles, Net		30,583		
Total Capital Assets	-	1,311,393		
TOTAL ASSETS		1,802,528		
LIABILITIES				
Salaries and Benefits Payable		14,976		
Accounts Payable		49,071		
Noncurrent Liabilities:		,		
Due Within One Year:				
Notes Payable		16,653		
Long-term Lease Payable		79,827		
Due After One Year:				
Notes Payable		4,407		
Long-term Lease Payable		1,125,918		
TOTAL LIABILITIES		1,290,852		
NET POSITION				
Net Investment in Capital Assets		84,588		
Unrestricted		427,088		
TOTAL NET POSITION	\$	511,676		

# STATEMENT OF ACTIVITIES

For the Fiscal Year Ended June 30, 2024

	_	Expenses		Charges for Services		ogram Revenue Operating Grants and Contributions		Capital Grants and Contributions	-	Net (Expenses) Revenue and Changes Net Position Governmental Activities
Governmental Activities:										
Instruction	\$	1,395,278	\$	275,670	\$	153,862	\$	-	\$	(965,746)
Board		93,701				-				(93,701)
General Administration		30,126				-				(30,126)
School Administration		473,589				-				(473,589)
Fiscal Services		3,693				-				(3,693)
Student Transportation		80,150				-				(80,150)
Operation of Plant		59,467				-				(59,467)
Debt Service - Interest		107,019				=				(107,019)
Unallocated Depreciation/Amortization		128,482			_	-				(128,482)
Total Governmental Activities	\$	2,371,505	\$	275,670	\$	153,862	\$	-		(1,941,973)
	St La G	eral Revenue ate Sources ocal and Other rants and Cont Total General hange in Net P et Position - Ju et Position - Ju	tribut Revo ositio	enues on 2023	ricte	d to Specific Pr	rograi	m	\$	1,756,524 162,740 - 1,919,264 (22,709) 534,385 511,676

# BALANCE SHEET - GOVERNMENTAL FUNDS June 30, 2024

	_	General Fund	_	Special Revenue Fund	_	Capital Projects Fund	G	Total overnmental Funds
ASSETS								
Cash & Cash Equivalents Due From Other Agency Accounts Receivable	\$	338,461 74,419 78,255	\$	- - -	\$	- - -	\$	338,461 74,419 78,255
Total Assets	\$	491,135	\$		\$	-	\$	491,135
<b>LIABILITIES</b> Salaries and Benefits Payable	\$	14,976	\$	_	\$	_	\$	14,976
Accounts Payable		49,071	·	-	,	-	,	49,071
Total Liabilities		64,047		-		-		64,047
FUND BALANCES								
Unassigned		427,088		-		-		427,088
Total Fund Balances		427,088		-		-		427,088
Total Liabilities and Fund Balances	\$	491,135	\$	-	\$	-	\$	491,135

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE STATEMENT OF NET POSITION June 30, 2024

<b>Total Fund Balances - Governmental Funds</b>	\$	427,088
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets, net of accumulated depreciation/amortization, used in governmental activities are not financial resources and therefore, are not reported as assets in governmental funds.		1,311,393
Long-term liabilities are not due and payable in the current period and therefore, are not reported as liabilities in the governmental funds.		
Long-Term Lease Payable (1,20	05,745)	
Notes Payable (2	21,060)	(1,226,805)
<b>Total Net Position - Governmental Activities</b>	\$	511,676

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

For the Fiscal Year Ended June 30, 2024

Revenues	General Fund	Special Revenue Fund	Capital Projects Fund	Total Governmental Funds
Intergovernmental: Federal Through State and Local	\$ -	\$ 153,862	\$ -	\$ 153,862
State	1,629,777	-	126,747	1,756,524
Local and Other	438,410			438,410
Total Revenues	2,068,187	153,862	126,747	2,348,796
Expenditures				
Current - Education:				
Instruction	1,241,416	153,862	-	1,395,278
Board	93,701	-	-	93,701
General Administration	30,126	-	-	30,126
School Administration	473,589	-	-	473,589
Fiscal Services	3,693	-	-	3,693
Student Transportation	80,150	-	-	80,150
Operation of Plant	59,467	-	-	59,467
Fixed Capital Outlay:				
Other Capital Outlay	3,696	-	-	3,696
Debt Service:				
Principal	94,381	-	-	94,381
Interest	107,019			107,019
Total Expenditures	2,187,238	153,862		2,341,100
Excess/(Deficiency) of Revenues				
Over Expenditures	(119,051)	-	126,747	7,696
Other Financing Sources/(Uses):				
Transfers In/(Out)	126,747	_	(126,747)	_
Total Other Financing Sources/(Uses)	126,747		(126,747)	
Net Change in Fund Balances	7,696			7,696
Fund Balances, July 1, 2023	419,392			419,392
Fund Balances, June 30, 2024	\$ 427,088	\$ -	\$ -	\$ 427,088

# RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES

For the Fiscal Year Ended June 30, 2024

Net Change in Fund Balances - Governmental Funds	\$ 7,696
Amounts reported for governmental activities in the statement of activities are different because:	
Capital outlays are reported in governmental funds as expenditures.  However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation/amortization expense.	
Capital Outlays 3,696	
Depreciation/Amortization Expense (128,482)	(124,786)
The repayment of principal of long-term debt is an expenditure in the governmental funds, but the repayment reduces long-term	
debt in the statement of net position.	94,381
Change in Net Position - Governmental Activities	\$ (22,709)

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## **Reporting Entity**

Gulf Coast Academy of Science and Technology, Inc. ("School") is a not-for-profit corporation organized pursuant to Chapter 617, Florida Statutes, the Florida Not-For-Profit Corporation Act. The governing body of the School is the Board of Directors, which is comprised of not less than three members.

The general operating authority of the School is contained in Section 1002.33, Florida Statutes. The School operates under a charter of the sponsoring school district, the District School Board of Hernando County, Florida, ("District"). The current charter has been renewed and is effective until June 30, 2033, and is subject to annual review and may be renewed by mutual agreement between the School and the District. At the end of the term of the charter, the District may choose not to renew the charter under grounds specified in the charter. In this case, the District is required to notify the school in writing at least 90 days prior to the charter's expiration. During the term of the charter, the District may also terminate the charter if good cause is shown. In the event of termination of the charter, the District shall assume operation of the School. The School is considered a component unit of the District; therefore, for financial reporting purposes, the School is required to follow generally accepted accounting principles applicable to state and local governmental units.

Criteria for determining if other entities are potential component units which should be reported within the School's basic financial statements are identified and described in the Governmental Accounting Standards Board's (GASB) Codification of Governmental Accounting and Financial Reporting Standards, Sections 2100 and 2600. The application of these criteria provides for identification of any entities for which the School is financially accountable and other organizations for which the nature and significance of their relationship with the School are such that exclusion would cause the School's basic financial statements to be misleading or incomplete. Based on these criteria, no component units are included within the reporting entity of the School.

### **Basis of Presentation**

<u>Government-wide Financial Statements</u> - Government-wide financial statements, including the statement of net position and the statement of activities, present information about the School as a whole.

Government-wide financial statements are prepared using the economic resources measurement focus. The statement of activities presents a comparison between direct expenses and program revenues for each function or program of the School's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are thereby clearly identifiable to a particular function.

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

Program revenues include charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the School.

<u>Fund Financial Statements</u> - Fund financial statements report detailed information about the School in the governmental funds. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is reported in a separate column. Because the focus of governmental fund financial statements differs from the focus of government-wide financial statements, a reconciliation is presented with each of the governmental fund financial statements.

The School's major governmental funds are as follows:

- <u>General Fund</u> to account for all financial resources not required to be accounted for in another fund, and for certain revenues from the State that are legally restricted to be expended for specific current operating purposes.
- Special Revenue Fund to account for Federal grant programs.
- <u>Capital Projects Fund</u> to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays.

# **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures, or expenses, are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The government-wide financial statements are prepared using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when a liability is incurred, regardless of the timing of the related cash flows. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been satisfied.

Governmental fund financial statements are prepared using the modified accrual basis of accounting. Revenues, except for certain grant revenues, are recognized when they become measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The School considers revenues to be available if they are collected within 30 days of the end of the current fiscal year. When grant terms provide that the expenditure of resources is the prime factor for determining eligibility for Federal, State, and other grant resources, revenue is recognized at the time the expenditure is made. Under the modified accrual basis

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

of accounting, expenditures are generally recognized when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized when due. Allocations of cost, such as depreciation, are not recognized in governmental funds.

# **Cash and Cash Equivalents**

The School's cash and cash equivalents are considered to be cash on hand, demand deposits, and short term liquid investments with original maturities of 3 months or less from the date of acquisition.

Cash deposits are held by banks qualified as public depositories under Florida law, which complies with the provisions of Section 218.415(23), Florida Statutes. All deposits are insured by Federal depository insurance, up to specified limits, or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

# > Capital Assets

Expenditures for capital assets acquired or constructed for general School purposes are reported in the governmental fund that financed the acquisition or construction. The capital assets so acquired are reported at cost in the government-wide statement of net position but are not reported in the governmental fund financial statements. Capital assets are defined by the School as those costing more than \$750. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are recorded at fair value at the date of donation.

Capital assets are depreciated/amortized using the straight-line method over the following estimated useful lives:

DescriptionEstimated LivesLeased Asset - Building15 yearsFurniture, Fixtures and Equipment3 - 5 yearsMotor Vehicles5 years

#### > Long-term Debt

Long-term obligations that will be financed by resources to be received in the future by the general fund are reported in the government-wide financial statements, not in the general fund. Current-year information relative to changes in long-term debt is described in a subsequent note.

### **▶** Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The School does not have any items that qualify for reporting in this category.

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until then. The School does not have any items that qualify for reporting in this category.

# **Net Position and Fund Balance Classification**

Government-wide Financial Statements

Net Position are classified and reported in three components:

- Net Investment in Capital Assets consists of capital assets, net of accumulated depreciation, and reduced by the outstanding balances of any borrowings that are attributed to the acquisition or improvement of those assets.
- Restricted Net Position consists of net position with constraints placed on their use either by external groups such as creditors, contributors, or laws or regulations of other governments.
- <u>Unrestricted Net Position</u> all other net position that does not meet the definition of "restricted" or "net investment in capital assets."

#### Fund Financial Statements

GASB Codification Section 1800.142, Fund Balance Reporting and Governmental Fund Type Definitions, defines the different types of fund balances that a governmental entity must use for financial reporting purposes. GASB requires the fund balance amounts to be reported within one of the following fund balance categories:

- <u>Nonspendable</u> fund balance associated with inventories, prepaid expenses, long-term loans and notes receivable, and property held for resale (unless the proceeds are restricted, committed or assigned). All nonspendable fund balances at year end relate to assets that are in nonspendable form.
- <u>Restricted</u> fund balance that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.
- <u>Committed</u> fund balance that can be used only for the specific purposes determined by a formal action of the School's Board of Governance.
- <u>Assigned</u> fund balance that is intended to be used by the School's management for specific purposes but does not meet the criteria to be classified as restricted or committed.
- <u>Unassigned</u> fund balance that is the residual amount for the School's general fund and includes all spendable amounts not contained in the other classifications.

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

# Order of Fund Balance Spending Policy

The School's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. First, nonspendable fund balances are determined. Then restricted fund balances for specific purposes are determined (not including nonspendable amounts). Any remaining fund balance amounts for the non-general funds are to be classified as restricted fund balance. It is possible for the non-general funds to be classified as restricted fund balance. It is possible for the non-general funds to have negative unassigned fund balance when nonspendable amounts plus the amount of restricted fund balances for specific purposes exceed the positive fund balance for non-general fund.

# **Revenue Sources**

Revenues for current operations are received primarily from the District pursuant to the funding provisions included in the School's charter. In accordance with the funding provisions of the charter and Section 1002.33(17), Florida Statutes, the School reports the number of full-time equivalent students and related data to the District.

Under provisions of Section 1011.62, Florida Statutes, the District reports the number of full-time equivalent (FTE) students and related data to the Florida Department of Education (FDOE) for funding through the Florida Education Finance Program (FEFP). Funding for the School is adjusted during the year to reflect the revised calculations by the FDOE under the FEFP and the actual weighted full-time equivalent (FTE) students reported by the School during designated full-time equivalent student survey periods. The Department may also adjust subsequent fiscal period allocations based upon an audit of the School's compliance in determining and reporting FTE and related data. Normally, such adjustments are treated as reductions or additions of revenue in the year when the adjustments are made.

The basic amount of funding through the FEFP under Section 1011.62 is the product of the (1) unweighted FTE, multiplied by (2) the cost factor for each program, multiplied by (3) the base student allocation established by the legislature. Additional funds for exceptional students who do not have a matrix of services are provided through the guaranteed allocation designated in Section 1011.62(1)(e)2., Florida Statutes. For the fiscal year ended June 30, 2024, the School reported 213.28 unweighted FTE and 213.28 weighted FTE.

FEFP funding may also be adjusted as a result of subsequent FTE audits conducted by the Florida Auditor General pursuant to Section 1010.305, Florida Statutes, and Rule 6A-1.0453, Florida Administrative Code (FAC). Schools are required to maintain the following documentation for three years or until the completion of an FTE audit:

Attendance and membership documentation (Rule 6A-1.044, FAC).

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

- Teacher certificates and other certification documentation (Rule 6A-1.0503, FAC).
- Documentation for instructors teaching out-of-field (Rule 6A-1.0503, FAC).
- Procedural safeguards for weighted programs (Rule 6A-6.03411, FAC).
- Evaluation and planning documents for weighted programs (Section 1010.305, Florida Statutes, and Rule 6A-6.03411, FAC).

The School receives Federal or state awards for the enhancement of various educational programs. This assistance is generally received based on applications submitted to and approved by various granting agencies. For Federal or state awards in which a claim to these grant proceeds is based on incurring eligible expenditures, revenue is recognized to the extent that eligible expenditures have been incurred.

The School receives state funds through the District under charter school capital outlay funding pursuant to Section 1013.62, Florida Statutes. Funds are based upon a capital outlay plan submitted to the District and are to be used for lease, rent or construction of school facilities. The School also receives funding through donations and fundraising efforts, school lunch sales and local property tax collections.

The School follows the policy of applying restricted resources prior to applying unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

# > Income Tax

The School is exempt from Federal tax under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for income taxes has been included in the accompanying financial statements. Additionally, no uncertain tax positions have been made requiring disclosure in the related note to financial statements. The School's income tax returns for the past three years are subject to examination by tax authorities and may change upon examination.

# **Use of Estimates**

In preparing the financial statements in conformity with generally accepted accounting principles in the United States (GAAP) management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities as of the date of the statement of Net Position and affect revenues and expenditures for the period presented. Actual results could differ from those estimates.

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

### > Subsequent Events

Management has evaluated all events subsequent to the balance sheet date and through the report date, which is the date these financial statements were available to be issued. Management determined there are no subsequent events which require disclosure.

#### 2. CASH DEPOSITS

Custodial Credit Risk – Deposits. In the case of deposits, this is the risk that in the event of a bank failure, the School's deposits may not be returned to the School. The School does not have a custodial credit risk policy. All cash deposits are held in banks that qualify as public depositories under Florida law. All such deposits are insured by Federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes.

#### 3. DUE FROM OTHER AGENCY

The Due From Other Agency reported in the accompanying statement of Net Position and Balance Sheet – Governmental Funds represents expenses paid on behalf of Gulf Coast Academy Elementary School (a related party under the same charter-holder). This receivable is considered to be fully collectible and as such, no uncollectible allowance has been accrued.

#### 4. CHANGES IN CAPITAL ASSETS

Changes in capital assets are presented in the table below:

	F	Beginning						Ending
		Balance	Additions		Deletions		Balance	
Governmental Activities:								
Furniture, Fixtures and Equipment	\$	239,411	\$	3,696	\$	-	\$	243,107
Motor Vehicles		172,336		-		-		172,336
Leased Asset-Building		1,418,462						1,418,462
Total Capital Assets		1,830,209		3,696				1,833,905
Less Accumulated Depreciation/Amortization for	or:							
Furniture, Fixtures and Equipment		(143,936)		(24,106)		-		(168,042)
Motor Vehicles		(112,566)		(29,187)		-		(141,753)
Leased Asset-Building		(137,528)		(75,189)				(212,717)
Total Accumulated Depreciation/Amortization		(394,030)		(128,482)		_		(522,512)
Governmental Activities Capital Assets, net	\$	1,436,179	\$	(124,786)	\$		\$	1,311,393

All depreciation/amortization expense was shown as unallocated on the Statement of Activities.

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

#### 5. NOTES PAYABLE

Notes payable consist of the following:

	alance at 5-30-24
Santander Bank	
\$79,942 borrowed on 8/15/20 to purchase a bus. Interest rate of 2.251%. Payments are to be made in 60 equal installments of	
\$1,410 beginning 9-15-20.	\$ 21,060
Total Notes Payable	\$ 21,060

Future amounts payable for notes payable follows:

Fiscal Year							
Ending	Total		Principal		Interest		
June 30							
2025	\$	16,920	\$	16,653	\$	267	
2026		4,415		4,407		8	
Total	\$	21,335	\$	21,060	\$	275	

# 6. LONG-TERM LEASE LIABILITY - (RELATED PARTY)

The School leases its educational facility under a 15 year noncancelable lease beginning July 1, 2020, with the Gulf Coast Academy of Science and Technology Education Foundation, Inc. (Foundation), a related party. The Foundation's board of directors is the same as the School's board of directors. This lease is payable in monthly installments of \$15,000. The fair value of the leased asset is \$1,418,462. Amortization of the leased asset recorded under this lease is included with depreciation/amortization expense in the accompanying financial statements.

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

Future minimum lease payments and the present value of the minimum lease payments as of June 30 are as follows:

Fiscal Year Ending	Total			Principal			Interest				
June 30						_					
2025	\$	150,000		\$	79,827		\$	70,173			
2026		150,000			84,750			65,250			
2027		150,000			89,978			60,022			
2028		150,000			95,527			54,473			
2029		150,000			101,419			48,581			
2030-34		750,000			609,007			140,993			
2035		150,000	_		145,237	_		4,763			
Total	\$	1,650,000		\$	1,205,745		\$	444,255			

The imputed interest rate is 6 percent.

# 7. CHANGES IN LONG-TERM LIABILITIES

The following is a summary of changes in long-term liabilities:

	Beginning		Ending	Due in	
	Balance	Additions	Deductions	Balance	One Year
GOVERNMENTAL ACTIVITIES:					
Notes Payable	\$ 40,252	\$ -	\$ (19,192)	\$ 21,060	\$ 16,653
Lease Payable	1,280,934		(75,189)	1,205,745	79,827
Total Governmental Activities	\$ 1,321,186	\$ -	\$ (94,381)	\$ 1,226,805	\$ 96,480

# 8. SCHEDULE OF STATE REVENUE SOURCES

The following is a schedule of the School's State revenue:

Source	Amount				
Florida Education Finance Program	\$	1,398,309			
Categorical Programs:					
Class Size Reduction		189,104			
School Recognition		36,887			
Charter School Capital Outlay		126,747			
Miscellaneous		5,477			
Total State Revenue		1,756,524			

As provided in the charter school contract, the District has charged the School an administrative fee equal to \$30,126.

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTES TO FINANCIAL STATEMENTS June 30, 2024

#### 9. INTERFUND TRANSFERS

The Capital Projects Fund transferred \$126,747 to the General Fund for the payment of the School's facility lease. The amounts of interfund transfers are netted together and not reported in the statement of net position or the statement of activities.

### 10. RISK MANAGEMENT PROGRAMS

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the School carries commercial insurance. There have been no significant reductions in insurance coverage and settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

### 11. PENSION PLAN

The School participates in a defined contribution tax sheltered annuity SIMPLE plan under IRS regulation Section 408(p) plan. Eligible employees are allowed to contribute to the plan and the School is obligated to match the employee's contribution up to 3 percent of their annual salary. Contributions are directed to individual employee's accounts, and the individual employees allocate contributions and account balances among various available investment choices, therefore, the School has no liability for the administration or payments of benefits of the plan, and accordingly, the present value of the related benefits is not reflected in these financial statements. The rate of contribution is set annually by the School's Board of Directors.

#### 12. COMMITMENTS AND CONTINGENT LIABILITIES

The School participates in state grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies, therefore, to the extent that the School has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectibility of any related receivables at June 30, 2024, may be impaired.

In the opinion of the School, there are no significant liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying financial statements for such contingencies.

# 13. LEGAL MATTERS

In the normal course of conducting its operations, the School occasionally becomes party to various legal actions and proceedings. In the opinion of management, the ultimate resolution of such legal matters will not have a significant adverse effect on the accompanying financial statement

# REQUIRED SUPPLEMENTARY INFORMATION BUDGETARY COMPARISON SCHEDULE - GENERAL FUND AND SPECIAL REVENUE FUND-(UNAUDITED)

For the Fiscal Year Ended June 30, 2024

	General Fund							Special Revenue Fund									
	Original Budget	Final Budget	Actual		Variance with Final Budget - Positive (Negative)		_	Original Budget		Original/Final Budget		Actual		riance with al Budget - Positive Negative)			
Revenues:																	
Intergovernmental:	¢	Φ	ф		ф		Ф	222 640	Ф	152.063	Φ	152.062	Φ				
Federal Through State and Local State	\$ - 1,541,869	\$ - 1,629,777	\$	1,629,777	\$	-	\$	223,640	\$	153,862	\$	153,862	\$	-			
Local and Other	408,830	438,410		438,410		-				-		_		-			
								222 (40		152.962		152.962	-				
Total Revenues	1,950,699	2,068,187		2,068,187				223,640		153,862		153,862					
Expenditures:																	
Current - Education:																	
Instruction	1,168,953	1,241,416		1,241,416		-		223,640		153,862		153,862		-			
Instructional Staff Training	108	-		-		-				-		-		-			
Board	82,730	93,701		93,701		-				-		-		-			
General Administration	28,717	30,126		30,126		-				-		-		-			
School Administration	445,082	473,589		473,589		-				-		-		-			
Fiscal Services	3,193	3,693		3,693		-				-		-		-			
Student Transportation	72,987	80,150		80,150		-				-		-		-			
Operation of Plant	81,106	59,467		59,467		-				-		-		-			
Fixed Capital Outlay:		2.606		2.000								-					
Other Capital Outlay Debt Service:		3,696		3,696		-				_		-		=			
	00.000	04.201		0.4.201								-					
Principal	80,000	94,381		94,381		-				-		-		-			
Interest	85,000	107,019		107,019													
Total Expenditures	2,047,876	2,187,238		2,187,238		_		223,640		153,862		153,862		_			
Excess (Deficiency) of Revenues																	
Over Expenditures	(97,177)	(119,051)		(119,051)						_							
Other Financing Sources (Uses):																	
Transfers In/(Out)	113,997	126,747		126,747		-				-		_		-			
Total Other Financing Sources (Uses)	113,997	126,747		126,747		-		-		-		-		-			
Net Change in Fund Balances	16,820	7,696		7,696		-		-		-		-		-			
Fund Balances, July 1, 2023	419,392	419,392		419,392													
Fund Balances, June 30, 2024	\$ 436,212	\$ 427,088	\$	427,088	\$	-	\$	-	\$	-	\$	-	\$	-			

A Charter School and Component Unit of the District School Board of Hernando County, Florida

# NOTE TO REQUIRED SUPPLEMENTARY INFORMATION June 30, 2024

# 1. BUDGETARY BASIS OF ACCOUNTING

Budgets are presented on the modified accrual basis of accounting. During the fiscal year, expenditures were controlled at the object level (e.g., salaries and benefits, purchased services, materials and supplies and capital outlay) within each activity (e.g., instruction, pupil personnel services and school administration). Budgets may be amended by resolution at any Board meeting prior to the date for the annual report.



Members: Florida Institute of CPAs American Institute of CPAs Government Audit Quality Center 2803 W. Busch Blvd Ste 106 Tampa, FL 33618 office (813) 892-4274 fax (813) 932-1913 www.KingandWalker.com

# Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

# **Independent Auditor's Report**

To the Board of Directors of the Gulf Coast Academy of Science and Technology, Inc., a Charter School and Component Unit of the District School Board of Hernando County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Gulf Coast Academy of Science and Technology, Inc. ("School"), a charter school and component unit of the District School Board of Hernando County, Florida, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the School's basic financial statements, and have issued our report thereon dated July 25, 2024.

# **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

# **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

# **Purpose of This Report**

King & Walker, CPAS

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

July 25, 2024

Tampa, Florida



Members: Florida Institute of CPAs American Institute of CPAs Government Audit Quality Center 2803 W. Busch Blvd Ste 106 Tampa, FL 33618 office (813) 892-4274 fax (813) 932-1913 www.KingandWalker.com

# Management Letter as Required by Rules of the Florida Auditor General, Chapter 10.850, Florida Statutes, *Charter School Audits*

To the Board of Directors Gulf Coast Academy of Science and Technology, Inc., a Charter School and Component Unit of the District School Board of Hernando County, Florida

## **Report on the Financial Statements**

We have audited the financial statements of the Gulf Coast Academy of Science and Technology, Inc. ("School"), a Charter School and Component Unit of the District School Board of Hernando County, Florida, as of and for the fiscal year ended June 30, 2024, and have issued our report thereon dated July 25, 2024.

# **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.850, Rules of the Auditor General

# **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*. Disclosures in those reports and schedule, which are dated July 25, 2024, should be considered in conjunction with this management letter.

### **Prior Audit Findings**

Section 10.854(1)(e)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no prior audit findings or recommendations.

# **Official Title**

Section 10.854(1)(e)5., Rules of the Auditor General, requires that the name or official title of the entity and the school code assigned by the Florida Department of Education be disclosed in this management letter. The official title and the school code assigned by the Florida Department of Education of the entity are Gulf Coast Academy of Science and Technology, 274422.

# **Financial Condition and Management**

Sections 10.854(1)(e)2. and 10.855(11), Rules of the Auditor General, require us to apply appropriate procedures and communicate whether or not the Gulf Coast Academy of Science and Technology, Inc., has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific condition(s) met. In connection with our audit, we determined that the Gulf Coast Academy of Science and Technology, Inc., did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.854(1)(e)6.a. and 10.855(12), Rules of the Auditor General, we applied financial condition assessment procedures for the Gulf Coast Academy of Science and Technology, Inc. It is management's responsibility to monitor the Gulf Coast Academy of Science and Technology, Inc.'s financial condition, and our financial condition assessment was based in part on representations made by management and review of financial information provided by same.

Section 10.854(1)(e)3., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

# **Transparency**

Sections 10.854(1)(e)7. and 10.855(13), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether the Gulf Coast Academy of Science and Technology, Inc., maintains on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes. In connection with our audit, we determined that the Gulf Coast Academy of Science and Technology, Inc., maintained on its Web site the information specified in Section 1002.33(9)(p), Florida Statutes.

#### **Additional Matters**

Section 10.854(1)(e)4., Rules of the Auditor General, requires that we address noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not have any such findings.

## **Purpose of this Letter**

King & Walker, CPAS

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies the Board of Directors, applicable management, and District School Board of Hernando County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

July 25, 2024

Tampa, Florida